

# ARE YOU READY?



*Your warm-up cards*

## HELLO!

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[W3C TPAC 2018](#) is coming up in Lyon, France. We are looking forward to welcoming you.

Held this year on 22-26 October, TPAC is our most popular meeting.

There is a lot happening so we thought we'd compile cards with information and tips on how to **make the most of your time** at the event.



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## WHAT IS TPAC?

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TPAC (Technical Plenary and Advisory Committee Meetings) is a yearly five-day event.

TPAC gathers the W3C Technical community to resolve challenging technical or social issues.

TPAC fosters coordinated solutions to technical issues that transcends group borders.

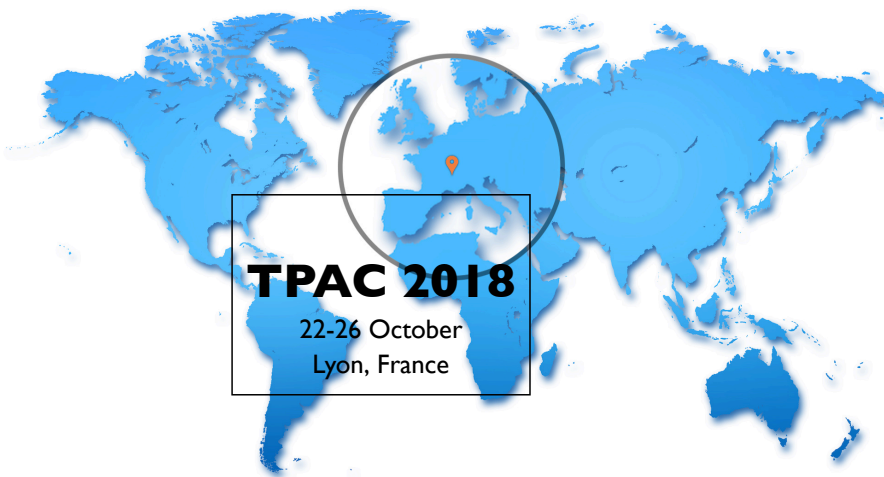
80+ meetings and 50+ potential breakout sessions will take place for over 500 attendees from more than 20 countries. See [detailed schedule](#).

Attendees are W3C group participants, W3C Member representatives, W3C Advisory Board and Technical Architecture Group members, invited guests, W3C Office staff or W3C Team members.



## WHERE?

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## ADDRESS

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Cité Centre de Congrès  
50, quai Charles de  
Gaulle  
69006 Lyon



## DIRECTIONS

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Arriving by plane? [Lyon Saint Exupéry](#), 25km away, is the closest intl airport. Then, [RhôneXpress](#) - every 15 minutes - connects to the Lyon Part-Dieu train station (30 min, € 14.70 one way / € 25.90 round trip.)

Arriving by train? [TGV](#) (high-speed train) connects Paris to Lyon Part-Dieu train station (2 h.)

From the Train station [Trolley busses](#) to Centre des Congrès (10 minutes, € 1.90 one way.)

Arriving by bus? [C5 Bus](#) connects city center to Centre des Congrès (15 min.)

Read [more](#) about transportation on the TPAC website.



## NEWCOMER?

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All attendees —but especially first-time participants— are invited to an [informal welcome & drinks session](#) on Sunday 21 October (6-7pm).

Meet us at [Suelta](#)  
(Centre des Congrès)

Please [RSVP](#).



## WEEK AT A GLANCE

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	Mon 22	Tue 23	Wed 24	Thu 25	Fri 26
07:00 - 08:30		Chairs breakfast			
08:00 - 18:00	Registration & information				
08:30 - 18:00	<a href="#">Groups</a>		<a href="#">Plenary &amp; Breakouts</a>		<a href="#">Groups</a>
10:00 - 11:00	Coffee break				
12:00 - 14:00	Lunch				
15:00 - 18:00	<a href="#">Groups</a>	<a href="#">Groups &amp; AC</a>	<a href="#">Plenary &amp; Breakouts</a>	<a href="#">Groups &amp; AC</a>	<a href="#">Groups</a>
15:00 - 16:00	Coffee break				
18:30 - 22:30	<a href="#">W3C Dev Meetup</a>				
19:00 - 21:30		AC Dinner	Reception		



# MONDAY DEV MEETUP

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W3C DevRel organizes a [Dev Meetup](#): **22 October, 18:30-22:30**

- Université de Lyon, 92 rue Pasteur, Lyon.
- Featuring: 12 [cool demos](#) and great speakers:  
[Rachel Andrew](#), [Ali Spivak](#),  
[Manuel Rego](#), [Tristan Nitot](#),  
[Richard Ishida](#)
- Free but [registration](#) mandatory (by 20 October)
- Transportation:
  - Meet at the bear statue at the river entrance; 2 coaches (17:45; 18:15) will take us there.
  - C4 trolley "Musée d'Art Contemporain" to "Université - Jean Jaurès", then [walk](#) (35 min.)

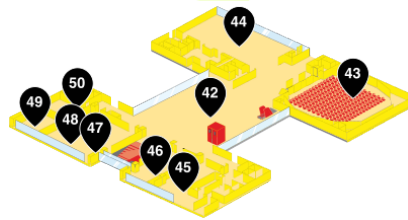
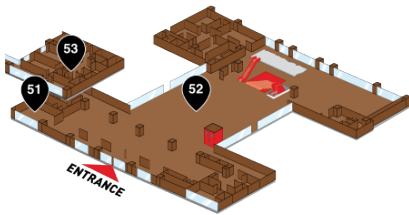


# REGISTRATION/INFORMATION DESK

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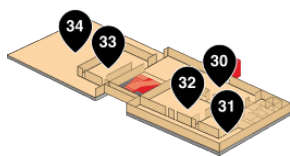
Find W3C staff at the registration areas:

- Monday-Tuesday / Thursday-Friday: **Terreaux Hall, Level 0**
- Wednesday: Technical Plenary & Breakouts **Place Haute, Level 1 - Rhône Pasteur**

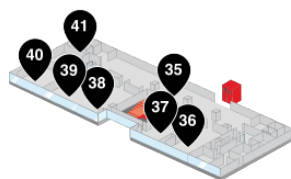


# FLOOR MAPS

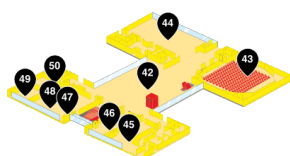
12



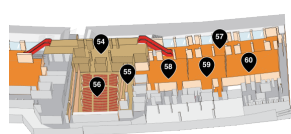
[3 - Roseraie](#)



[2 - Saint-Clair](#)



[1 - Rhône Pasteur](#)



[-1, -2 - Forums](#)

Level #	Name
3	31 Roseraie 1
	32 Roseraie 2
	33 Roseraie 3
2	36 Saint Clair 1
	37 Saint Clair 2
	38 Saint Clair 3A
	39 Saint Clair 3B
	40 Saint Clair 4
	41 Saint Clair 5
1	42 Place Haute
	44 Salon Pasteur
	45 Rhône 1
	46 Rhône 2
	47 Rhône 3A
	48 Rhône 3B
	49 Rhône 4
	50 Rhône 5
0	51 Terreaux office
	52 Terreaux hall
	53 Salon VIP Terreaux
-1	54 Lumière Foyer
	55 Salon Lumière
	56 Lumière Auditorium
-2	57 Forum Foyer
	58 Forum 1
	59 Forum 2
	60 Forum 3



## WHAT DOES A MEETING LOOK LIKE?

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- WiFi: W3C-TPAC-2018 (pass: [lyon2018](#))
- The group Chair moderates the meeting and ensures everyone's voice and opinion can be heard.
- Start with a round table of introductions.
- Most groups use IRC (+[zakim](#), [Trackbot](#)):
  - #tpac; #tpac-chat (informal) pass: [lyon2018](#)
  - #your\_meeting\_channel
- People "present+" and "q+" in IRC, scribes take minutes, [RRSAgent](#) makes minutes.
- Read more: [Best Practices for Effective Meetings](#).



## THE TECHNICAL PLENARY

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- Plenary room [Lumière Auditorium, Level -1](#)
  - 08:30-08:45: Welcome to [Technical Plenary](#) (Jeff Jaffe, W3C CEO)
  - 08:45-09:30: W3C TAG update & open mic (TAG co-chairs)
  - 09:30-10:30: Build [Breakouts](#)
  - 16:30-18:00: Breakout reports
- Elsewhere:
  - 10:00-11:00: coffee break [Forum Foyer, Level -2](#)
  - 11:00-16:30: 4 [Breakouts](#) slots (13 rooms each)
  - 12:00-14:00: lunch [Forum 3, Level -2](#)
  - 15:00-16:00: coffee break [Forum Foyer, Level -2](#)
  - 18:30-21:00: Reception [Forum Foyer, Level -2](#)



## WHAT ARE BREAKOUTS?

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- Also known as unconference, or barcamp, read our [FAQ](#)
- Agenda building: mix of existing proposals, and ideas proposed during session
- Preparation:
  - Up till unconference: be familiar with existing [proposals](#)
  - Write down on sticky notes your topic(s)
  - Post your notes on the board, move them around
  - Merge with other sessions, negotiate for times and space
  - Pick breakouts you want to follow, see how they match your schedule
  - Feel free to leave one and attend another
- Reconvene in Plenary room for breakout reports (16:30-18:00)



## IF YOU'RE A W3C AC REPRESENTATIVE

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See who has registered: [early-bird](#), [late bird](#).

The [Advisory Committee Meeting](#) **Tuesday afternoon and Thursday afternoon**.

Location: **Forum 1, Level -2 - Forums**.

The Dinner on **Tuesday 23 October 7 PM** is open to Advisory Committee representatives, W3C Chairs, Advisory Board & Technical Architecture Group members, W3C Offices Staff and Team members.

Location: **Place Haute - Level 1 - Rhône Pasteur**.



## IF YOU'RE A W3C GROUP CHAIR

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See who has registered to your meeting(s): [early-bird](#), [late bird](#).

[W3C Chairs meeting](#): **Tuesday 23 October, 7 AM**.

Location: **Forum 2, Level -2**.

The [Advisory Committee Meeting](#) on **Tuesday and Thursday afternoons**, and Dinner on **Tuesday 23 October 7 PM** is open to W3C Groups Chairs.

Location: **Place Haute - Level 1 - Rhône Pasteur**.



## IF YOU'RE A SPEAKER

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Please follow these simple [speaking guidelines](#):

- State your presentation objective
- Speak into the microphone
- Speak clearly, at a rate people can follow
- Use simple language, expand acronyms
- Explain idioms, slang, or jargon
- State a conclusion, or proposed next steps



## FOR ALL PARTICIPANTS

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TPAC 2018 operates under a [Code of Ethics \(CEPC\)](#).

We all share responsibility for our work environment.

- Respect, professionalism, fairness, and sensitivity.
- No harassment, bullying, or discrimination.
- Constructive dialog, please. No insults.

For any issues or questions, please see a member of W3C management.



## SHARING YOUR EXPERIENCE

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Use [#w3cTPAC](#) to refer to the event on social networking sites, but remember to **not microblog W3C Member-confidential matters**.



## YOUR FEEDBACK

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Take a couple minutes to provide [feedback on your TPAC week](#) by 23 November 2018.

For any question, write to [w3t-tpregister@w3.org](mailto:w3t-tpregister@w3.org).



## EATING & DRINKING

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Recommendations courtesy of [@JiminyPan](#); see also [Discover Lyon](#) (W3C wiki)

- [Le comptoir des cousins](#), 6e arrondissement (local products)
- [Bieristan](#), Villeurbanne, nearby Centre des Congrès (local products, beer, etc.)
- [Brasserie Le Central](#), La Part Dieu, 3e arrondissement
- [Le grand café lyonnais](#), Place Bellecour, 2e arrondissement
- [Mama's Shelter](#), 7e arrondissement
- [Hopstore](#), 1e arrondissement, for burgers, hot-dogs (with local products)
- If you want poutine, [fritealors](#) does that in the 1e and 3e arrondissements
- [Taverne Gutenberg](#), 3e arrondissement (café-bar, artist residency)



## OTHER USEFUL INFORMATION

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- Times: 08:00–18:00 Monday through Friday.
- Lunch: 12:00-14:00, we will work with group to stagger lunch breaks.
- Language: English (not your native language? don't be shy, many TPAC attendees aren't native speakers either, since W3C is a truly global community.)
- Dress code: business casual.
- Power: 220 V, 50 Hz, Europe standard outlets.
- Currency: Euro (€, [currency converter](#)).
- Weather: [Météo France](#) for Lyon.
- Shopping: [Part-Dieu mall](#) (opposite the eponymous Train station).
- Fresh air: stroll/run/visit the [zoo](#) in "parc de la Tête d'Or" (5 min. away.)
- [Public Transport](#) stops around midnight. bike service ([Vélo'v offers](#)).



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